



### **E-YARD Quality Assurance Checks** *(Group Tutor Competency Based Assessments)*

E-YARD will be resuming QA checks on all tutors in the near future.

Quality Assurance (QA) is a systematic approach that determines if our Training meets specific requirements and specifications. It also focuses on improving processes, so that E-YARD can deliver the best quality training to its Associates.

#### **The aim of Quality Assurance.**

Once training processes are in place, the aim of QA is to ensure that standards are maintained, and any mistakes are not passed onto the Associates. E-YARD have appointed an Advanced Tutor Quality Assessor whose responsibility is to find and report any issues or problems within the processes and apply remedial measures.

#### **How it works.**

The key to quality assurance is measurability. Tutors will be checked and tested to verify they meet the specific requirements to maintain E-YARDs high standards of training. These requirements are found on the E-YARD website - <https://www.yard-advanced.org/training-documents>

All 'new' and trainee tutors are being assessed to the standards laid out in the document entitled Group Tutor Competency Based Training.

All QA will be assessed against this framework. All tutors should make themselves familiar with the contents of this document.

It will be carried out by appointment when a 'normal' lesson is taking place. It will be carried out in as unobtrusive and informal manner as possible.

The current nominated QA Advanced Tutor Assessor is Denise ROSE (March 2025)