RoADAR East Yorkshire (E-YARD)

**Committee Meeting *(Wednesday/15/11/2023/19:00/Beverley Golf Club)***

**Minutes**

Start: 19:05 Finish:

*Apologies*: PU

*Members present*: CH, AA, DP, PG, JT, JA

Previous Minutes agreed by

1. **Accounts**
	1. ***Treasurer update on any matters***
		1. ***Current Balance - £3368.27***
		2. ***Details have been updated on the website.***
		3. ***New subs in April should improve this further – Club financially in a healthy position.***
		4. ***Discussions around potential expenditure***
			1. ***?new (bigger) TV for golf club as gift/loan from EYARD after April subs. Will improve our meetings and act as a good gesture.***
			2. ***Advertising budget present.***
			3. ***Speaker costs possible.***
	2. ***PAYPAL***
		1. ***AA proposed improved ease with Paypal.***
		2. ***Linked for membership form – easier for PG when accepting new members.***
		3. ***Security for members and club.***
		4. ***Visible accounts.***
		5. ***Probably improve recruitment as ease of joining likely to encourage joining.***
			1. ***AA to investigate options regards PayPal – Business account***
2. **Current/Prospective membership**
	1. ***Membership Secretary Update***
		1. **Member numbers**
			1. ***89 members total currently.***
		2. ***Current Position of tutors***
			1. **Adjustments with tutors leaving the group.**
				1. **One group tutor to move to advanced tutor.**
		3. ***Current associates awaiting allocation for assessment/training.***
			1. ***Many not wanting to start yet. AA and PU to arrange assessments.***
		4. ***New starters***
			1. ***5 this month***
		5. ***Clarified who to inform when new members join, PG to inform PU and AA when new member forms come in.***
	2. ***Rookie Riders Payment discussion***
		1. ***CH proposed - Payment removed – DP seconded. Membership form suggested. Affiliate member. Tick box on website – CH to action. “Provisional licence holders”***
	3. ***Website clarification***
		1. ***When accidentally paying more than should this will be discounted from future years.***
		2. ***Paying £35 upfront for all new members to cover cost of the book = reduced rate is second year only.***
		3. ***Payment plan needs clarifying within member’s pack.***
		4. ***JA to draft “what happens next” section for website. To be followed up by CH, PU and PG.***
	4. ***Continued recruitment plans.***
		1. ***Car leaflets – Already arranged by CC (previous Secretary). Car leaflets to be proofed by company. CH to chase this as Action. This will then be sent to committee for approval.***
		2. ***Business cards proofed – to be approved by committee.***
			1. ***Provisional number (to be confirmed after quote – CH to retrieve). –***
		3. ***5 ways –***
			1. ***Event held on Saturday 11th November 2023. EYARD banner permanent at premises. Requested more pamphlets and business cards to go in all new bike packs as well as to be at their site.***
			2. ***All EYARD members will get 10% off everything excluding Motorcycles.***
		4. ***– Miles Kingsport***
			1. ***All EYARD members will get 10% discount from everything excluding motorcycles.***
		5. ***CH proposed more pamphlets PG seconded.***
3. **Training Issues**
	1. **Training officer report**
		1. **Apologise from PU – nothing suggested to be put forward remotely.**
		2. **AA to bring forward training issues.**
			1. **To push for more Trainee tutors after recent exodus.**
				1. **Select those deemed a good candidate and suggest they join the tutor training programme.**
				2. **Open to all; however, awareness of the potentially long tutor training programme.**
				3. **Standards need to be maintained for club health.**
				4. **Honesty required when assessing potential tutors for suitability.**

**? marking system for trainee tutors.**

* + 1. **Tutor WhatsApp group assessed to be secure following recent exodus. Able to keep this.**
	1. **Increase in tutor led training talks for club nights.**
		1. **Cycle through roadcraft subjects**
		2. **Include guest speakers that give more than they take.**
	2. **Depute proposed for PU at Assistant Training officer. AA and CH put forward as potential candidates for this role.**
	3. **Tutor Training weekend**
		1. **3-5th May 2024 – TBA by training officers/team. Tutor only.**
	4. **Car masterclass – JT and DP to action.**
	5. **Extra training days for tutors throughout the year. Inc formal ride/drive out for peer assessment.**
1. **Events**
2. **Anything to report**
3. **JA booked as guest speaker for Scarborough Lady Bikers.**
4. **JA booked as guest speaker for Selby Lady Riders start of season event.**
5. **JA booked as guest speaker for Women in Moto Exhibition.**
	1. **Assistance required.**
	2. **Stand at event. – JA to assess costs of stand.**
6. **Dates for Machine handling course, Ladies confidence building day.**
	1. **GG, AA, PG, CH, ? JA**
7. **Zoom hub and bike night presence for new season.**
	1. **? fortnightly engagement even through winter.**
8. **Club nights**
9. **Advanced tutors to perform training talks.**
10. **Speakers that give more than take.**
11. **Social Diary**
	1. **November**
		1. **19th Gentle Jaunt – Dalby**
		2. **22nd Club Night – Talk by DP**
			1. **DP Open water swimming Physical and mental benefits as well as dangers – To be advertised by JA. CH suggested link to Riding and driving.**
	2. **December**
		1. **10th Abel’s Amble – Howardians**
		2. **16Th Christmas Do – Advert and menu – regular sharing.**
			1. **Raffle needs to be arranged.**
			2. **Secret Santa - £10 limit = Bring one you get one.**
		3. **New Year’s Eve/Day rides weather permitting.**
	3. **January**
		1. **24th GG Talk – Club night**
	4. **February**
		1. **28th Reg Local guest speaker**
			1. **Accommodation needed. CH to action. Up to £100 budget – funded by club.**
			2. **£2 per head for attendees. – Event bright for ticket allocation. Fire capacity to be found out.**
	5. **Social activities looking forward.**
		* 1. **Group suggestions.**
		1. **Group booking for Inch perfect – Gauge interest.**
		2. **Club tour/overnight ride**
		3. **Skidpan**
		4. **I2i**
	6. **New season – Coddiwomples – Proposal to move to Sunday only, still fortnightly – To be supplemented by ad hoc tutor led rides.**
		1. **Dates published early. Clocks forward to clocks back.**
		2. **Open to car members to meet at café stops.**
	7. **Café meets for cars and bikes.**
		1. **Quarterly supper club.**
		2. **Brunch club**
	8. **Speaker suggestions.**
		1. **Vanessa ruck**
		2. **Lyndon posket?**
		3. **No hard sells.**
	9. **Biker Down – further places offered to club.**
	10. **First aid night.**
12. **Matters of concern**
	1. ***.* AA to talk about group ride etiquette talk. Pre-ride brief is a must!**
13. **Any other business**
	1. **When asked for approval or proposal within the committee “yes/no” must be stated for clarity when votes – Needs majority rule.**
	2. **T-shirts/stock.**
	3. **Cost of living - £10 contribution for fuel. CH to add to website. Food OR fuel. Top up tank at fuel stops at end of session? To be included in welcome email and welcome pack. PG to draft.**
	4. **Tutor bonding/team building**
		1. **Training team to discuss.**
	5. **Committee meeting date programme.**
	6. **Confidentiality of committee meetings.**
		1. **Anything personal within the committee to be kept confidential. Anything requested to be kept confidential should be.**
	7. **Zero negativity policy. Group is for fun and friendship.**
	8. **JT proposed do not need vice chair – AA seconded.**

**Next Meeting *(insert day/date/time/location)***